## **VDDS ON DEMAND SERIES ACCESS**

## VDDS 2020-22 Member

If you registered for a regular Gold, Silver, Bronze, AS, RA VDDS membership between March - September 2020, you are a VDDS 2020-22 Member and your membership expires May 31 2022. Life Membership never expires. Life Members have access to everything that is available online.

If you are a Life Member, or whether or not you registered your membership online or if we processed your payment manually, **you have a VDDS profile and account in a password protected area of our website.** You will need to log into your account and profile in order to access VDDS On-Demand webinars.

If you have never accessed your online account and don't know how to access your account, go to **lost your** password and put in your email address to have a temporary password sent to you. If you have used a different email to what's on file, please email <u>robyn@vdds.com</u> with your updated email address and to have a temporary password sent to you.

Once you have access to your VDDS online account, click on "Edit My Profile". <u>Make sure that your profile</u> <u>includes your First and Last Name and College Registration No. These fields will be important for</u> <u>generating the correct information for Completion Certificates to submit to the College.</u>

Scroll down to **Course Info**, where you will find **Access Links** to courses that are available to you. Each Lesson includes a **Video** and optional **Quiz** below. Once you pass the Quiz, you can download a **Certificate**. To get back to your profile page with CE Links, click **Billing Info** at the top right, **Your Account**, **Edit Profile**.

## GPR Update Online Series 2020/New Year Online Series 2021 Member

If you purchased the GPR Update Online Series 2020 or the New Year Online Series 2021 to attend the Live Webinars, or have since purchased either series, you have access to the On Demand versions when available.

A VDDS account and profile has been set up for you using the email you provided to purchase the series. To log in, go to **lost your password** and put in your email address to have a temporary password sent to you. If you have used a different email to what's on file, please email **robyn@vdds.com** with your updated email address and to have a temporary password sent to you.

Once you have access to your VDDS online account, click on Edit My Profile. <u>Make sure that your profile</u> <u>includes your First and Last Name and College Registration No. These fields will be important for</u> <u>generating the correct information for Certificates to submit to the College.</u>

Scroll down to **Course Info**, where you will find **Access Links** to courses that are available to you. Each Lesson includes a **Video** and optional **Quiz** below. Once you pass the Quiz, you can download a **Certificate**. To get back to your profile page with CE Links, click **Billing Info** at the top right, **Your Account**, **Edit Profile**.

## One or More Webinars in the Series

If you purchased one or more webinars in the GPR Update Online Series in 2020 to attend the Live Webinars, or in 2021 for the On Demand Webinars, you will have access to those On Demand Webinars at no additional cost **when they become available.** 

If you are a past VDDS member, your profile will already be set up and you should have access. If you have never been a VDDS member and you purchased the webinar(s) in 2020, please email <u>robyn@vdds.com</u>.

Your VDDS account and profile is set up using your email. To log in, go to **lost your password** and put in your email address to have a temporary password sent to you. If you have used a different email to what's on file, please **email Robyn** with your updated email address and to have a temporary password sent to you.

Once you have access to your VDDS online account, click on "Edit My Profile". <u>Make sure that your profile</u> includes your First and Last Name and College Registration No. These fields will be important for generating the correct information for Completion Certificates to submit to the College.

Scroll down to **Course Info**, where you will find **Access Links** to courses that are available to you. Each Lesson includes a **Video** and optional **Quiz** below. Once you pass the Quiz, you can download a **Certificate**. To get back to your profile page with CE Links, click **Billing Info** at the top right, **Your Account**, **Edit Profile**.